

MINUTES
REDWOOD COAST TRANSIT AUTHORITY
WEDNESDAY, JUNE 9, 2021 AT 5:15 P.M.

PRESENT: Darrin Short (Chairman), Valerie Starkey, Ray Altman, Vidette Roberts

ABSENT: Beau Smith

ALSO PRESENT: Joseph Rye TMTP Consulting, Tamera Leighton, Dan Herron, Autumn Luna, Nicole Burshem

1. CALL MEETING TO ORDER. ROLL CALL

Chairman Short called the meeting to order at 5:15 p.m. and Nicole Burshem conducted Roll

2. PLEDGE OF ALLEGIANCE

Chairman Short led the Pledge of Allegiance

3. PUBLIC COMMENT

The following addressed the Board: None

4. CONSENT CALENDAR – NONE

No consent Agenda items

5. APPROVE THE MINUTES OF THE MAY 4, 2021 RCTA BOARD MEETING

On a motion by Director Starkey, seconded by Director Altman, and on a polled vote the Redwood Coast Transit Authority Board of Directors approved the Minutes of May 4, 2021, as presented.

6. AWARD CONTRACT FOR RCTA GENERAL MANAGER SERVICES

Discussion was held regarding the contract for RCTA General Manager Services. Autumn Luna commented that her recommendation has not changed. There was a letter presented and given to the Board members. Ms. Luna stated that many of the statements were misunderstandings of the process that RCTA follows. The money that is used for this contract is received from the Transportation Development Act, which is state funding. RCTA's procurement followed the appropriate State and County processes. The procurement used a Request for Proposals competitive process that is fair and allows considerations of other aspects besides costs. Director Altman wanted to confirm it was a letter of concern more than a complaint. Ms. Luna responded that she reads it as more in the style of formal bid protest, although it is not marked as such. Chairman Short would like to express his concerns about the scoring process in regard to the cost criteria section. John Andoh's cost was far below the other proposals and yet he didn't score the highest. Ms. Luna responded the scoring was based on several

criteria, one of which was cost, so while the Andoh proposal scored well on cost, it did not score well enough overall to overtake the top proposal. Tamera Leighton participated in the Scoring Committee and she commented that the scoring was about taking a look at the cost proposal overall and aligning it with the work that is being promised and seeing if it makes sense and provides the best value. Ms. Leighton said that she takes a look at the whole package, not just the dollar amount being reasonable, such as considering experience and education to evaluate which will be a value to the community as a whole. Ms. Luna responded that if cost was the only thing to consider it would have benefited Andoh because he scored high in that area.

On a motion by Director Starkey, seconded by Director Roberts, and on a polled vote the Redwood Transit Authority Board of Directors approved the Contract Herron/TMTP Consulting for RCTA General Manager Services.

7. ANNOUNCEMENTS

The following commented on the following: None

8. ADJOURN

Redwood Coast Board of Directors adjourn the meeting at 5:45 P.M. Next RCTA board meeting will be Monday, June 28, 2021 at 5:15 p.m.

Joseph Rye, General Manager
Redwood Coast Transit/TMTP/ Herron Consulting