

**REDWOOD COAST TRANSIT AUTHORITY
MINUTES
JANUARY 27, 2025, AT 5:30 P.M.**

ATTENDED: JOEY BORGES (CHAIR), VIDETTE ROBERTS, RAY ALTMAN, DARREN SHORT, ISIAH WRIGHT

ABSENT: NONE

ALSO PRESENT: JEFF SCHWEIN, ALICIA FERREIRA, JOSEPH RYE (ZOOM)

1. CALL MEETING TO ORDER. ROLL CALL. PLEDGE OF ALLEGIANCE

Chairman Borges called the meeting to order at 5:30 p.m. Alicia Ferreira conducted roll call. Chairman Borges led the Pledge of Allegiance.

2. PUBLIC COMMENT:

The following person(s) addressed the Board: Erica Quick, Employee of Redwood Coast Transit Authority. Erica Quick expressed her concerns with low wages on behalf of all employees of the Redwood Coast Transit Authority at the RCTA Maintenance and Operations Center on Williams Drive in Crescent City.

3. CONSENT CALENDER

3A. APPROVE THE MINUTES OF THE NOVEMBER 25, 2024 RCTA BOARD MEETING

**3B. APPROVE AMENDMENT #1 TO AGREEMENT WITH LSC TRANSPORTATION
REDUCING SCOPE OF WORK FOR SHORT RANGE TRANSIT PLAN PLANNING SERVICES
TO NOT-TO-EXCEED \$168,000**

On a motion by Director SHORT, seconded by Director ROBERTS, and unanimously carried on a polled vote the Redwood Coast Transit Authority Board of Directors approved items 3A and 3B.

PUBLIC COMMENT: NONE

**4. ADOPT RESOLUTION 2024-25-04 CERTIFYING THE ENVIRONMENT INITIAL STUDY AND
NEGATIVE DECLARATION FOR RCTA'S WILLIAMS DRIVE BUS CHARGING
INFRASTRUCTURE PROJECT**

Discussion was held regarding Adopt Resolution 2024-25-04 Certifying the Environment Initial Study and Negative Declaration for RCTA's Williams Drive Bus Charging Infrastructure Project.

On a motion by Director SHORT, seconded by Director WRIGHT, and unanimously carried on a polled vote the Redwood Coast Transit Authority Board of Directors adopted Resolution 2024-25-04 Certifying the Environment Initial Study and Negative Declaration for RCTA's Williams Drive Bus Charging Infrastructure Project.

PUBLIC COMMENT: NONE

5. RECEIVE UPDATE AND ADOPT RESOLUTION 2024-25-05 APPROVING THE ALLOCATION REQUEST FOR \$250,000 TIRCP FUNDS FOR PLANS SPECIFICATIONS AND ESTIMATES (DESIGN) FOR THE WILLIAMS DRIVE CHARGING STATIONS PROJECT

Discussion was held regarding to Adopt Resolution 2024-25-05 Approving the Allocation Request for \$250,000 TIRCP Funds for Plans Specifications and Estimates (Design) for the Williams Drive Charging Stations Project.

On a motion by Director SHORT, seconded by Director ALTMAN, and unanimously carried on a polled vote the Redwood Coast Transit Authority Board of Directors adopted and approved the Allocation Request for \$250,000 TIRCP Funds for Plans Specifications and Estimates (Design) for the Williams Drive Charging Stations Project.

PUBLIC COMMENT: NONE

6. RECEIVE UPDATE AND ADOPT RESOLUTION 2024-25-06 APPROVING REQUEST FOR \$100,000 TIRCP FUNDS FOR PROJECT APPROVALS AND ENVIRONMENTAL DOCUMENTATION FOR THE DOWNTOWN TRANSIT CENTER PROJECT

Discussion was held regarding Adopt Resolution 2024-25-06 Approving Request for \$100,000 TIRCP Funds for Project Approvals and Environmental Documentation for the Downtown Transit Center Project.

On a motion by Director SHORT, seconded by Director WRIGHT, and unanimously carried on a polled vote the Redwood Coast Transit Authority Board of Directors approved and adopted Resolution 2024-25-06 Approving Request for \$100,000 TIRCP Funds for Project Approvals and Environmental Documentation for the Downtown Transit Center Project.

PUBLIC COMMENT: NONE

7. UPDATE ON NORTH STATE EXPRESS AND RCTA PARTICIPATION IN THE NSE ROUTE 101 AS ROUTE 20

Discussion was held regarding Update on North State Express and RCTA Participation in the NSE Route 101 as Route 20.

PUBLIC COMMENT: NONE

8. MANAGEMENT REPORT – TRANSDEV GENERAL MANAGER & RCTA EXECUTIVE DIRECTOR'S REPORTS

Mr. Rye briefly discussed short staffing issues, with Transdev borrowing drivers from other locations for the time being. He also mentioned that the full-time General Manager is still out on medical leave and a new mechanic will be starting in the next few weeks. Mr. Rye also touched on wages and promised to bring this topic back at the Annual Strategic Workshop meeting in late March.

9. ANNOUNCEMENTS

- 10. ADJOURN** – Redwood Coast Transit Board of Directors adjourned the meeting at 6:07 p.m. The next RCTA Board meeting is the Annual Strategic Planning Workshop on Monday, March 24th, 2025 at 5:30 at the RCTA Maintenance & Operations Center, 140 Williams Drive in Crescent City.

Joseph Rye, Executive Director
Redwood Coast Transit Authority