

**REDWOOD COAST TRANSIT AUTHORITY  
MINUTES**

**October 27, 2025 AT 5:30 P.M.**

**ATTENDED: DARREN SHORT (DIRECTOR), JOEY BORGES (DIRECTOR), and RAY ALTMAN (VICE CHAIR),**

**ABSENT: ISAIAH WRIGHT (CHAIR)**

**ALSO PRESENT: JOSEPH RYE, MELLISA ALFARO**

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**1. CALL MEETING TO ORDER. ROLL CALL. PLEDGE OF ALLEGIANCE**

Vice Chair Ray Altman called the meeting to order at 5:30 p.m. Mellisa Alfaro conducted roll call. Vice Chair Ray Altman led the Pledge of Allegiance.

**2. PUBLIC COMMENT**

The following person(s) addressed the Board: **NONE**

**3. CONSENT CALENDAR**

**3A. APPROVE THE MINUTES OF THE AUGUST 25, 2025 MEETING**

**3B. APPROVE EXECUTIVE DIRECTOR SIGNATURE OF THE 2025 FTA CERTS AND ASSURANCES**

**3C. APPROVE RELEASE OF REQUEST FOR PROPOSALS FOR WILLIAMS DRIVE EV CHARGING STATIONS CHARGE MANAGEMENT SYSTEM**

On a motion by Director Short and seconded by Director Borges, unanimously carried on a polled vote, the Redwood Coast Transit Authority Board of Directors approved the Consent Agenda items 3A-3C.

**4. CLOSED SESSION:**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

PURSUANT TO GOVERNMENT CODE SECTION 54957(b)

POSITION: EXECUTIVE DIRECTOR

**5. SHORT RANGE TRANSIT PLAN– PRESENTATION OF DRAFT FINAL SRTP AND DISCUSSION**

The LSC Transportation Consultant Team, Genevieve Evans and Chris Sterner presented and held a discussion regarding the Short Range Transit Plan - Draft Final SRTP. No action was taken.

**6. PRESENTATION AND DISCUSSION OF FISCAL YEAR 2024-25 ANNUAL PERFORMANCE DATA**

The Executive Director, Joseph Rye, presented the Fiscal Year 2024-25 Annual Performance Data & held a discussion. No action was taken. The Fiscal Year 2024-25 Annual Performance Data will be brought back along with the audited financials as an agenda item in a couple meetings.

**7. DISCUSSION AND APPROVAL OF PILOT CTSA LOCAL MEDICAL TRIPS PARTNERSHIP PROGRAM WITH DNHD**

On a motion by Director Borges and seconded by Director Short, unanimously carried on a polled vote the Redwood Coast Transit Authority Board of Directors approved the Pilot CTSA Local Medical Trips Partnership Program with Del Norte Healthcare District.

**8. ANNOUNCEMENTS**

The Executive Director, Joseph Rye, provided updates on the Fairgrounds ground lease and potential adjustments to the fencing. Also presented was the arrival of new blue buses this winter to support the fleet, which will feature the newly designed RCTA logo.

**9. ADJOURN – NEXT RCTA BOARD MEETING WILL BE MONDAY, DECEMBER 12TH, 2025 AT 5:30PM AT FLYNN**

The Redwood Coast Transit Board of Directors adjourned the meeting at 6:42 PM. The next regular scheduled meeting will be on Monday December 12<sup>th</sup>, 2025, at 4:30 p.m. at Flynn

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Joseph Rye, Executive Director  
Redwood Coast Transit Authority