

**REDWOOD COAST TRANSIT AUTHORITY
MINUTES**

December 12, 2025 AT 4:30 P.M.

**ATTENDED: ISIAH WRIGHT (CHAIR), DARREN SHORT (DIRECTOR), JOEY BORGES (DIRECTOR),
and RAY ALTMAN (VICE CHAIR)**

ABSENT:

**ALSO PRESENT: JOSEPH RYE, MELLISA ALFARO, SCOTT KEENER, and KELLY SOSKE
(TRANSDEV'S REGIONAL MAINTENANCE MANAGER)**

1. CALL MEETING TO ORDER. ROLL CALL. PLEDGE OF ALLEGIANCE

Chairman Isaiah Wright called the meeting to order at 5:30 p.m. Mellisa Alfaro, conducted roll call. Chairman Isaiah Wright led the Pledge of Allegiance.

2. PUBLIC COMMENT

The following person(s) addressed the Board: **NONE**

3. CONSENT CALENDAR

3A. APPROVE THE MINUTES OF THE OCTOBER 27, 2025

**3B. APPROVE PURCHASE ORDER 2025-26-21 TO COACHWEST IN A NOT-TO-EXCEED
AMOUNT OF \$360,000 FOR ONE ENDERA MODEL B FORD ELECTRIC BUS – REPLACES
PURCHASE ORDER 2023-24-21**

On a motion by Director Short and seconded by Director Altman, unanimously carried on a polled vote, the Redwood Coast Transit Authority Board of Directors approved the Consent Agenda items 3A-3B.

4. CLOSED SESSION:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
PURSUANT TO GOVERNMENT CODE SECTION 54957(b)
POSITION: EXECUTIVE DIRECTOR

5. APPROVE RESOLUTION 2025-26-04 ADOPTING RCTA 2025 SHORT RANGE TRANSIT PLAN

On a motion by Director Borges and seconded by Director Altman, unanimously carried on a polled vote, the Redwood Coast Transit Authority Board of Directors approved the Resolution 2025-26-04 Adopting RCTA 2025 Short Range Transit Plan.

6. AWARD AGREEMENT TO MOBILITY HOUSE FOR WILLIAMS DRIVE CHARGE MANAGEMENT SYSTEM IN NOT-TO-EXCEED AMOUNT OF \$29,083 AND AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE AGREEMENT DOCUMENTS

On a motion by Director Short and seconded by Director Borges, unanimously carried on a polled vote the Redwood Coast Transit Authority Board of Directors approved the Award Agreement to Mobility House for Williams Drive Charge Management System in Not-to-Exceed Amount of \$29,083 and Authorize Executive Director to Execute Agreement Documents.

7. APPROVE AMENDMENT 1 WITH DOKKEN ENGINEERING FOR WILLIAMS DRIVE PLANS SPECS AND ESTIMATES ADDING \$33,500 FOR SURVEY AND DESIGN FOR GENERATORS AND AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE DOCUMENTS

On a motion by Director Short and seconded by Director Altman, unanimously carried on a polled vote the Redwood Coast Transit Authority Board of Directors approved the Amendment 1 with Dokken Engineering for Williams Drive Plans Specs and Estimates Adding \$33,500 for Survey and Design for Generators and Authorize Executive Director to Execute Documents.

8. UPDATE ON LCTOP FUNDING AND LCTOP-FUNDED PROGRAMS

The Executive Director, Joseph Rye, provided updates on the LCTOP Funding and LCTOP Funded programs.

PUBLIC COMMENT: Scott Keener inquired about the amount of funding to be allocated toward the program.

9. DISCUSSION OF \$2 PROMO FARES ON ROUTE 20 AS PART OF NORTH STATE EXPRESS ROUTE 101 PROMOTION

The Executive Director, Joseph Rye, led the discussion of the \$2 Promo Fares on Route 20 as Part of North State Express Route 101 Promotion.

PUBLIC COMMENT: Scott Keener reported potential concern about the complexity of implementing the promo fares on different trips, same route.

10. ANNOUNCEMENTS

The Executive Director, Joseph Rye, provided an update on the Fairgrounds ground lease, stating that termination of the current lease and initiation of a new lease have been discussed, but the process is currently on hold. Also, an introduction to Kelly Soske who is RCTA's Transdev Regional Maintenance Manager.

11. ADJOURN – NEXT RCTA BOARD MEETING WILL BE MONDAY, JANUARY 26TH, 2026 AT 5:30PM AT FLYNN

The Redwood Coast Transit Board of Directors adjourned the meeting at 5:36 PM. The next regular scheduled meeting will be on Monday January 26th, 2026, at 5:30 p.m. at Flynn

Joseph Rye, Executive Director
Redwood Coast Transit Authority